

August, 2008

The 2007-08 Michigan School Readiness Program (MSRP) Final Report/Narrative Summary is now available in the Michigan Electronic Grants System (MEGS). This report provides us with details regarding pupil counts, preschool programming, and the Parent Involvement and Education (PIE) option during the 2007-08 program year. **The MSRP Final Report/Narrative Summary is due in MEGS on or before 30 days after the end date of the program, or September 30, 2008, whichever comes first.**

**NEW** this year is the omission of the program plan evaluation component. Consultants have provided guidance on *Curriculum-Assessment* and *Project Plans* in the 2007-08 MI School Readiness Program application. Grantees are urged to view consultant comments in the application before program improvement plans are generated for 2008-09.

To access the MSRP Final Report/Narrative Summary, log into MEGS at <http://megs.mde.state.mi.us/megs> and locate the 2007-08 MI School Readiness Program application; it will be red. Click the View Reports button to locate the MSRP Final Report/Narrative Summary. Initiate the report by clicking on its title. To navigate within the report, click the Report Pages button at the top or bottom of each page (near the SAVE, CLEAR, and DELETE buttons). **Be especially careful to click the SAVE button before continuing on to another report page.**

Because the MSRP Final Report/Narrative Summary is linked to the MI School Readiness Program application, the security levels assigned within the application are applied to the reports.

If you require further information while completing the MSRP Final Report/Narrative Summary, click the HELP link on the blue and white MEGS toolbar near the top of your screen. Be sure to click the REPORT ERRORS link on that same toolbar to ensure that all report errors have been addressed before attempting to submit the report.

*Please do NOT reply to this e-mail message.* Questions should be referred to an Early Childhood Education Consultant at (517) 373-8483.